

## GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

02 October 08

Attending: Andy Paul, Chair, Hibbard, Hunter, Normile and Petrovik, Director Carol Brock and Polly Freese from the public.

The meeting was called at 7:05. The minutes of the September meeting were amended to correct the Treasurer's report adding "attached to and made a part of these minutes" in the first line; adding "landscaper" following Wm Cannon; changing "has been" to "to be" paid from Town Trust Funds; and spelling out "Maureen vonRosenvinge" in the Librarian's report. Thus amended, the minutes were accepted.

The treasurer's report for September, attached hereto and made a part of these minutes, was reviewed, approved and placed on file for audit. On motion made and seconded, it was unanimously

VOTED: to accept with gratitude donations to the building fund made in September by Dawidoff and Hunter/Valentine totaling \$50.

The Chair announced that our hearing before the Budget Committee is scheduled for 7:15 on October 27<sup>th</sup> in the Town Offices Meeting Room. Carol, Andy and Paula will attend, others may.

We will host the Community Supper on November 6<sup>th</sup>. Kay Anderson has offered to shop for food and suggested a menu of pot roast, salads, bread and dessert. Agreed that Andy, Paula and Mike would do pot roast in their crock pots, Gloria and Nancy will provide salads, all with Carol would make desserts. We should arrive at the Hall at 4:30, after clean-up we could hold our regular meeting in the Hall at about 7:30.

Andy also noted that Hannah Proctor has offered to donate a bike rack. She will send a photo for our consideration.

We were reminded that the Veterans' Day luncheon is in the Town Hall on November 11<sup>th</sup>.

Librarian's Report: 427 patrons circulated 407 books, etc., as follows: Adult fiction 147, adult non-fiction 24; children's fiction 206, children's non-fiction 30; magazines 81, audio books 23, videos 9.

On October 9<sup>th</sup> Elizabeth LaVallee will lead the book discussion at 7 p.m. On October 24<sup>th</sup> we host a Haunted House play read for youngsters.

Carol noted that the prison industries had produced bookcases for Guilford. She will follow up to see if it is something we can tap into.

We noted that the web site is up and thanked Carol for a well populated Library link.

Carol asked that we participate as often as possible in Library programs.

Budget: Paula and Carol had prepared a preliminary budget for review. The Selectmen have asked that we save wherever possible. The Board agreed that

we could save \$1,200 by reducing line items for postage, office supplies, publications, equipment repairs, and programs. Carol would like to include a state library program (Overdrive – available in January 09) for downloading audio books with over 2,143 titles available (<http://nh.lib.overdrive.com>).

Expansion/renovation project: Mike reported that the Selectmen’s geothermal project is still in limbo with costs probably to exceed budget. We may have to put the boiler back in our project budget.

Decisions made: Insulation – R23 blown-in in the attic, original budget for blown-in in the addition; Hardware – “antique bronze, Lobby tile – “serene gray” (#3146, Marmoleum); Carpet – “2002.linen” #2422; Stairs and carpet trim – “burnt umber” #63.

Agreed that Carol and Mike would come up with a design for the “Joan Hanchett” circulation area. Funds contributed in her memory will be used here.

Fund raising: Letters have been printed and folded, envelopes are being reprinted, addressing can begin next week. Nancy will have an addressing session at her house on Friday, the 10<sup>th</sup>, so that letters may be mailed then.

Public Comment: Polly noted that at one time the Library was less comfortably furnished and many people remember that.

There was no further business, and the meeting adjourned at 9:40.

A true record

Nancy Hibbard  
Secretary